



# California Institute of Integral Studies

## WITHDRAWAL FROM CIIS

Use this form to withdraw from CIIS. Do NOT use it to withdraw from courses -- instead use the *Registration Form*. Do NOT use it to withdraw from a program if you are switching to another -- instead contact the Admissions Office.

Submit to [registrar@ciis.edu](mailto:registrar@ciis.edu) as an attachment to an email sent from your CIIS student email account. For assistance, contact [registrar@ciis.edu](mailto:registrar@ciis.edu) or 415-575-6126.

Name and Address: *(please print legibly)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CIIS ID Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Check each box to indicate you've read the statements below:

- If I have unfulfilled obligations with any of the following, my transcript will be withheld. If I do, they will contact me upon receiving notification from the Registrar's Office of my withdrawal; however, it is strongly recommended that I contact them *before* submitting this form.
  - Program
  - Library                    415-575-6184; [circ@ciis.edu](mailto:circ@ciis.edu)
  - Business Office        415-575-6132; [businessoffice@ciis.edu](mailto:businessoffice@ciis.edu)
  - Financial Aid Office    415-575-6122; [finaid@ciis.edu](mailto:finaid@ciis.edu)
  
- The Dean of Students may contact me to ensure I'm aware of all CIIS resources which could allow me to continue and to be given an opportunity to be heard about my reasons for withdrawing. I am welcome to contact the Dean myself at 415-575-1264.
  
- If I am an international student, I should contact the International Student Advisor at 415-575-6157 or [joconnor@ciis.edu](mailto:joconnor@ciis.edu) *before* I submit this form.
  
- My responses to the optional survey on the back will assist CIIS in better meeting the needs of its students. If I prefer to submit it anonymously, I may do so online at <https://www.surveymonkey.com/s/CIISwithdrawal>

I hereby withdraw from CIIS. I understand that this decision is irrevocable and that if I wish to resume my program I will need to reapply for admission, and that acceptance is not guaranteed. My reason for withdrawing is: *(check all that apply)*

Academic     Financial     Health     Service (military, foreign aid, official church mission)

Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**REGISTRAR'S OFFICE USE ONLY:**

DATE FORM RECEIVED: \_\_\_\_\_ DATE STUDENT'S PROGRAM, LIBRARY, BUSINESS OFFICE, FINANCIAL AID, DEAN OF STUDENTS, AND INT'L ADVISOR NOTIFIED: \_\_\_\_\_ BY: \_\_\_\_\_ REG: 4/20/20

## Withdrawal Survey

### Academic

1. How satisfied were you with the advising you received from your academic program?  
 Very Satisfied  
 Satisfied  
 Neutral  
 Dissatisfied  
 Very Dissatisfied
2. How satisfied were you with the quality of instruction at CIIS?  
 Very Satisfied  
 Satisfied  
 Neutral  
 Dissatisfied  
 Very Dissatisfied
3. How satisfied were you with the availability of resources for academic support, such as writing and research?  
 Very Satisfied  
 Satisfied  
 Neutral  
 Dissatisfied  
 Very Dissatisfied
4. How closely did your academic experience (classes, curriculum, faculty) meet your expectations?  
 Very well – It was just what I expected  
 Moderately – There were some surprises, but it was not entirely different than expected  
 Not at all – I expected something completely different

### Non-Academic

1. How well did your co-curricular (non-academic) experience meet your expectations?  
 Very well – It was just what I expected  
 Moderately – There were some surprises, but it was not entirely different than expected  
 Not at all – I expected something completely different
2. How satisfied were you with how CIIS administrative offices (Registrar, Business Office, Dean of Students, Library, Bookstore, Café, etc.) met your needs?  
 Very Satisfied  
 Satisfied  
 Neutral  
 Dissatisfied  
 Very Dissatisfied

### Personal

1. How good of a fit was CIIS for you?  
 Great – It was just what I needed at this time in my life  
 Moderately – In some ways it was just right for me, and not in others  
 Not at all – I did not feel like CIIS was a good fit for me
2. Do you plan to continue your education?  
 Yes, I plan to reapply to CIIS in the future  
 Yes, at the following institution:  

---

 No

### Financial

1. Were finances a factor in your decision to withdraw from CIIS?  
 Yes  
 No
2. If yes, what would make it possible for you to stay? (*check all that apply*)  
 More financial assistance  
 More flexible payment options  
 More personal resources to dedicate to my education  
 A change in my other financial obligations
3. What is your annual household income?  
 Below \$15,000  
 \$15,001-\$25,000  
 \$25,001-40,000  
 \$40,001-\$60,000  
 \$60,001-\$100,000  
 \$100,001+  
 Would rather not say

### Other

Is there anything else you would like to add about your decision to leave CIIS?